

Minutes

Catholic Parish of Wellington South Parish Pastoral Council (PPC) Meeting

6.30pm Tuesday 25 October 2016
at St Joseph's, Mt Victoria

Ko tātou tetahi hāpori o ngā ākonga harikoa, e whakatupu ngātahi ana, e ruia ana te karere o Hēhu Karaiti
We are a community of joyful disciples growing together and sharing Christ's message

In attendance

Lesley Hooper, Fr David Dowling, Stephen Neal, Deirdre Hanlon, John Whiting, Fr Dennis Nacorda, Joy Andersen, Penny Holden,

Apologies

Joe Green, John Price, Michael Burrowes, Doreen O'Sullivan

1. **Prayer/reflection - "Listening for God with the Ear of the Heart"**.
Fr David Dowling led a reflection guided by the words of St Benedict to listen well with an open mind and heart.
He expressed gratitude for those who have responded to our discernment process and the trust they have placed in us by sharing their insights.
2. Members shared a personal highlight from around the Parish last week and noted with thanks the work done by Lucienne Hensel and the team of readers, in typing up all the responses received as part of the discernment process on Mass times in our Parish.
3. **Minutes of meetings**
 - 3.1 Amended minutes of the August meeting to be circulated for approval at the next meeting.
 - 3.2 Minutes of the PPC held on 27 September 2016 were approved.
4. **Matters Arising**
See Action Status at end of Minutes
 - 4.1 Discussion to clarify how we arrive at consensus in our decision making was deferred.
 - 4.2 Use of St Anne's Hall by stall holders and coordination with Parish groups – on going (Fr David to follow up re the stall holders)
 - 4.3 Stewardship Day update – See Leadership Team notes
 - 4.4 Record keeping – Advice to be sought regarding how minutes are required to be kept. Is a hardcopy/printout needed as well as an electronic copy? Establish a folder in the Parish Office where signed off copies of the minutes are kept.
5. **Agenda Items**
Reflection on the feedback received from our discernment on Mass times and preparing for the workshop on 12 November was seen as a priority for the meeting. It was agreed that to allow time for that to happen, some agenda items would be deferred.

6. **Update from Parish Leadership Team**

Fr David spoke to notes circulated and attached to these minutes. (Added comments in italics)

7. **Finance and Property report**

7.1 The minutes of the finance meeting was tabled.

7.2 Suggested that a volunteer from the PPC be part of the Planned Giving planning group.

8. **General Business**

The Feedback received from parishioners in response to the open questions posed had been collated. It was noted that we were waiting on feedback from the schools and that some of the ethnic communities had only just received copies of the question in their first languages. There was still time to received feedback and more was expected to come in over the next weekend.

In small groups, the committee looked at the responses to each question to try and identify any common themes that appeared. This will form the feedback to be given at Mass over the weekend of the 29/30 October.

Clear strong themes were identified:

- accessibility (including transport)
- convenience – keeping in mind young families, older people, shift workers
- regularity – consistent Mass times in each church
- time for hospitality afterwards – a chance to talk with the priests as well as fellowship
- a range of times (to allow for a variety of styles of Mass)

A printout of all the feedback is to be placed on the noticeboards in each church and on the website.

As well as a general notice regarding the workshop in the newsletter, specific invitations will be given to individuals from each church community seeking their engagement in the process.

The next steps in our discernment are:

30 October - last day for responding to Mass times

1 November - Parish Council meets to form options for the Leaders workshop, based on all feedback received

12 November - Workshop to consider options for changed Mass times

20 November - Break for First Holy Communion

22 November - Parish Council meets to form recommendations on new Mass times

26/27 November - Recommendations are presented to communities at Masses

Mass times recommendations are then sent to Cardinal John for his final decision

9. **Date of the next meetings**

Workshop planning meeting, Tuesday 1 November

Mass Times Workshop, 12 November

The next Parish Pastoral Council meeting is on 22 November.

This was scheduled to be the last one for the year however another one may be required.

10. **Reflection for next meeting – Fr Denis Nacorda**

The meeting closed at 8.30pm.

Update from Parish Leadership Team

Sacramental Programme

First Holy Communion will be celebrated at St Bernard's, St Anne's and St Francis de Sales churches on the Feast of Christ the King, Sunday 20 November. Children from St Joseph's will join the celebration at St Bernard's. The team of parent leaders have worked well together and done a wonderful job, with support and guidance from Joe. A review of the programme will be undertaken with particular emphasis on the learnings from the first combined programme for the parish.

Samoan Community

I was delighted to be at the Cathedral with Cardinal John on 17th September for the apology of the Samoan Community who had walked out of the Cathedral in February 2011. It was great to hear that they are committed to working under Cardinal John's leadership. Both groups will continue to meet and discuss ways of working together and for families and Aulotu to be reunited. Our Samoan community in Newtown took the lead in working towards reconciliation.

Lay-led Sunday Liturgy in Unforeseen Circumstances

Nominations of potentially suitable candidates from each community are being discerned prior to training being arranged and commissioning. This local initiative will cover a situation when a priest is unable to preside at Sunday Mass at short or no notice.

ICPE Mission

An offer has been received from ICPE to hold a Mission in the Parish in 2017. We could accept a generic programme or tailor the offering to our strategic plan. *It needs to be consistent with what is happening in the Parish. We could consider looking at it next year sometime.*

Stewardship

The Otari parish are having a Stewardship reflection afternoon with Cardinal John on Saturday 29 October. I will be attending as an observer so I can brief our Pastoral Council on the event. Then we can consider our approach to Stewardship in relation to our parish vision and the work already done to work towards this. Cardinal John indicated to me recently that he is anticipating our participation in a Stewardship event as soon as possible. He requested parishes to promote Stewardship during October, however as we are discerning our Sunday Mass times this has been deferred until a later date so that it receives the time and attention it deserves.

RCIA

At this time there are no inquiries, although a team is available to lead the programme when required. It would be good to discuss ways in which we could encourage parishioners to invite others to explore the Catholic Faith. *The RCIA approach has changed to be responsive when and where requests for information are made rather than waiting for when a programme has been scheduled to start.*

Actions 27th September 2016

No.	Agenda item	Who	What	By when	Status
	3.1	Deirdre	Amended minutes of the August meeting to be circulated	22 Nov	
	4.1	Chair	Clarifying consensus as an agenda item at a forthcoming meeting		Agenda item
	4.2	Joe Green Fr David	Requirements of groups hiring church halls and guidelines to be clarified. Coordination with Sat. Stall holders		ongoing
	4.3		Stewardship Day planning is required during September and October.		Agenda item
	4.4	Lesley	Seek advice regarding how minutes are required to be kept.		
	7.2		A volunteer from the PPC to be a member of the Planned Giving planning group.		
		Chair	Council Building - Process for appointing new members for 2017 - strategy to establish subcommittees for each area of work of the PPC		Agenda item