

Minutes of Catholic Parish of Wellington South Parish Pastoral Council (PPC) Meeting

6.30pm Tuesday 25 July 2017 at St Francis de Sales

*Ko tātou tetahi hāpori o ngā ākonga harikoa, e whakatupu ngātahi ana, e ruia ana te karere o Hēhu Karaiti
We are a community of joyful disciples growing together and sharing Christ's message*

In attendance:

Stephen Neal, John Whiting, Joy Andersen, Penny Holden, Joe Green, John Price, Fr Dennis Nacorda, Francis Fanning, Michael Burrowes, Owen Lynch, Tracy Gundesen, Elisapeta Elama.

Apologies:

Fr David Dowling,

1. **Prayer/reflection – John Whiting** shared a reflection to help us focus on our work as a PPC to begin our meeting.
2. **Minutes of meetings**
Draft minutes of the meeting of 27 June 2017, as circulated were discussed. It was clarified that the final draft included St Bernard's building issues raised at the last meeting. The minutes were approved.
3. **Matters Arising**
 - Matters arising are covered as agenda items.
4. **Update from the Parish Leadership Team – Joe Green**
 - After becoming available at short notice, 28 Ellice St had some necessary repairs and upgrades carried out to allow a refugee family in urgent need of accommodation to move in on a fixed term until October. Thanks to Francis Fanning, Amanda Calder and Mary Crewdon for the timely work they did to make sure all was ready for the new family.
 - Social Justice/Housing – Joe and Francis are working on a paper to present to the PPC and then wider consultation. Joe (at his own expense) is visiting Good Shepard Parish in Townsville to see their process in action.
 - The impact of changes to Mass times on attendance, reflected in a letter received, needs to be considered.
 - Joe is to follow up an incident where a parishioner has reported a trip hazard at St Joseph's.
 - The St Bernard's building report has been received and is being considered by the finance and property committee.
 - On-going meetings are being held with the different communities for the 5pm and Vigil Mass working together to coordinate liturgies.

- The Sacramental programme is progressing with 51 young people having been confirmed and planning in place. The young people will be sent from the combined Mass on 27 August for First Communion in each of the 4 churches on 10 September.
- A planning meeting for the combined Mass is scheduled for 31 July.
- Synod participants meeting together on 27 July will have the opportunity to see the Parish summary statements.
- The Archdiocese has endorsed the establishment of the Scout Group and vetting of people is underway.

5. St Francis de Sales – An overview

- A tour of the church and school gave the PPC an insight into the physical property and relationship of the school and church.
- The committee listened to and shared concerns that have been identified for the Island Bay community.
- Some issues are common to most communities and include finding ways to encourage more family involvement at Mass; attendance numbers dropping; an aging demographic of those participating in the different ministries.
- Mass times has been raised as an issue on a number of occasions.
- Island Bay has a strong community base and includes three religious communities. Groups, within the community support parishioners and are supported by a core group.
- The disconnect from the school because of building issues, is a major concern.
- The school has a role of over 280 with a waiting list. Class Masses are held but School Masses must be held in the Presbyterian Church on The Parade.
- Resolving structural concerns and making it possible for the school community to start using the church again will be a positive step.
- Making the church a warm and welcoming environment for the community, by addressing building issues, needs consideration in future planning
- The school is looking forward to being able to use the church and hall again and becoming re-engaged with the parish community

Next meeting will focus on the St Bernard's community.

6. Social Housing – Francis and Joe

- A paper being prepared for the PPC to consider will look at the houses the parish is responsible for and how they may be developed and used effectively to support families/refugees/the poor. Joe will let us know what he found on his visit to Townsville and how they implement their Social Housing plan.

7. Parish Committees

- Involving parishioner consultation in establishing committees and supporting existing committees to be considered at our next meeting. John Price is particularly interested in progressing this process.

- Responses from the Gifting Sunday and developing a Parish Plan may impact on setting up committees.

8. Future of the Parish

- A letter has been received expressing concerns regarding Mass times. This was considered a timely reminder to revisit the changes and consider how well they are working. Stephen will reply to the letter and indicate a review is to take place.
- The Formation Day with Cardinal John Dew scheduled for 18 November is coming up and planning for the future will be a consideration.

9. Finance Report - Building Update

- Michael will prepare a notice for the Newsletter outlining the status of the SFdS church building. Although the final Report has yet to be confirmed the draft shows that most of the building is over 67% NBS but the front corner has some issues and has a 40% NBS which means the overall rating is set at 40%. Further testing is underway and this could well rise. Interestingly the tower has a rating of 68%NBS.

The big 'significantly earthquake prone' signs can be removed however the smaller yellow Wellington City Council signs have to stay until the council accepts a final report from the engineers.

Once the finalized building report has been received an engineer will be engaged to design a way forward.

- Planned Giving Planning and Gifting Sunday is ready for Sunday 30 July. Parishioners will be asked to fill out a pamphlet which will allow the Parish roll to be updated. They will also be encouraged to consider how they are able to support the Parish community with their own gifts and talents. People will also be encouraged to switch to a direct credit method of donation, instead of cash at the weekly Mass.
- A summary of the Parish Finance was circulated.
- Costings on renovations to the St Joseph's presbytery is being sought and they will be looking at cost effectiveness. This also needs to be looked at in conjunction with any planning with regards to Social Housing.
- Liaison with the St Joachim community continues.

Meeting Closed 8.43pm

Next Meeting Tuesday 22 August 2017 at 6:30pm at St Bernard's

Reflection for next meeting – Joy Andersen

ACTION ITEMS

Agenda #	Who	What	When	Status
4 & 6	Francis & Joe	Social Housing Update – Draft consultation paper	Next Meeting	
4	Joe	Combined Mass planning update		
7	John Price	Establishing Parish Committees	Next Meeting	
8	Stephen	Review of Mass times	Next Meeting	
8	Stephen (?)	Formation Day with the Cardinal	18 November	
9	Michael	SFdS update re building Report	Next Meeting	
9	Michael	Gifting Sunday update	Next Meeting	
9	Michael	Liaison with St Joachim's		On-going