

## Minutes

# Catholic Parish of Wellington South Parish Pastoral Council (PPC) Meeting

6.30-8.30pm Tuesday 27 September 2016  
at St Anne's Hall, Newtown

Ko tātou tetahi hāpori o ngā ākonga harikoa, e whakatupu ngātahi ana, e ruia ana te karere o Hēhu Karaiti  
We are a community of joyful disciples growing together and sharing Christ's message

### In attendance

Lesley Hooper, Doreen O'Sullivan, Fr David Dowling, John Price, Elisapeta Elama, Stephen Neal, Deirdre Hanlon, John Whiting, Fr Dennis Nacorda, Joe Green, Joy Andersen, Penny Holden, Michael Burrowes

#### 1. **Prayer/reflection**

Led by John Whiting, "A Sense of Mission" by John Henry Newman

#### 2. **Highlights from around the Parish**

Members shared a personal highlight from around the Parish last week. These included: the Baptism of 12 children during Mass; progress on the Hall painting at St Anne's; inclusion of more Te Reo during Mass; ongoing support for refugee families; meeting a new family interested to learn more about their local community; larger than usual number at Mass meant they ran out of hosts; a registration from the parish for the Life Teen Camp.

#### 3. **Minutes of meetings**

A discussion was held regarding the details recorded at each meeting. It was agreed that the minutes should be a summary narrative of the discussion with any action/decisions made recorded.

A need to clarify how we arrive at consensus in our decision making was identified.

#### 4. **Matters Arising**

See Action Status at end of Minutes

#### 5. **Agenda Items**

It was identified that the process for consultation on Mass times in our Parish was a priority and that time needed to be taken to ensure we have a robust discernment process. It was agreed that to allow time for that to happen, some agenda items would be deferred.

#### 6. **Process for consultation on the Mass times**

- The discernment process to establish recommended Mass times for our Parish is to follow a similar path as that used last year. Prayer and reflection using the Sunday Gospel Reading to help focus our reflections, keeping in mind Our Vision statement.
- Consider that looking at Mass times creates an opportunity for our Parish to grow together.
- We need to keep in mind that there are a number of other things happening in the Diocese and Parish at this time and try to tie the process into those.

- Initial communication to include core factors that have an impact on considerations e.g. under canon law a priest can preside at 3 Sunday Masses – including Vigil Masses
- Being aware of timetabling boundaries/ limitations.  
The importance of considering the timing of 1st Language Masses that are also held within our Parish.
- The feedback regarding Mass times that was received during the discernment process last year has been collated and is to be taken into consideration.
- The importance of being open to receive and hear all ideas was stressed.
- Recognising the final decision rests with the Cardinal.
- Mass attendance numbers and Census Data may be useful for the leaders group which help form the recommendations
- Steps in the process
  - Initial announcement – Asking Parishioners to begin thinking about changes
  - Present ‘fact sheet’ – trying to do so without imposing constraints
  - Asking for feedback – providing a box for each church foyer
  - Special meeting – 12/13 November Leaders from each church community to consider the feedback and forward to the PPC.
  - PPC to present recommendations before being sent to the Cardinal.

#### 7. **Finance and Property report**

Michael tabled the report from their last meeting held on 28 July and presented the Agenda for the next meeting scheduled for 29 September. A new member with experience in the property area has been included in the committee.

#### 8. **Update from Parish Leadership Team**

- Life Teen is keen to become an integrated part of Parish life.
- Will not proceed with the proposal to change the name of St Anne’s hall
- ICPE parish mission proposal has been received. It includes: youth event; school ministry; parish ministry etc...
- To reflect on how to encourage more engagement in different ministries at the St Bernard’s monthly gathering

#### 9. **General Business**

9.1 Engagement with the youth of the Parish is a key objective. It was agreed that to be effective, a multipronged approach is needed. An inclusive programme that reflects what they want and encourages their involvement is key.

9.2 An agenda item for our next meet is to discuss a strategy to establish subcommittees for each area of work of the PPC

#### 10. **Date of the next meetings**

10.1 The following meeting is on 25 October

10.2 The following meeting is on 22 November

#### 11. **Reflection for next meeting – Joe Green**

**The meeting closed at 8.30pm.**

**Actions 27<sup>th</sup> September 2016**

<b>No.</b>	<b>Agenda item</b>	<b>Who</b>	<b>What</b>	<b>By when</b>	<b>Status</b>
3		Chair	Add clarifying consensus as an agenda item at a forthcoming meeting		
4		Joe Green	Requirements of groups hiring church halls and guidelines to be clarified		ongoing
5			Stewardship Day planning is required during September and October.	Deferred until next meeting	Agenda item
6		Deirdre	Discernment process on Mass times – timeline, documentation/template, question to be considered		

**Actions 23<sup>rd</sup> August 2016**

<b>No.</b>	<b>Agenda item</b>	<b>Who</b>	<b>What</b>	<b>By when</b>	<b>Status</b>
4.7	4	Joe Green	Requirements of groups hiring church halls and guidelines to be clarified		ongoing
6.9	6		Action is required on what questions will be given to the CPWS during the consultation.		Agenda item
7.2	7		Stewardship Day planning is required during September and October.		Agenda Item
8.12	8	Stephen	A one page communication will be put up on church bulletin boards.		Completed

**Actions 26<sup>th</sup> July 2016**

<b>No.</b>	<b>Agenda item</b>	<b>Who</b>	<b>What</b>	<b>By when</b>	<b>Status</b>
3.1	3.1	Lesley	An 'Administration Folder Parish Council' to be set up with all Minutes and attachments of Parish Council		Ongoing
3.1	3.1	Deirdre	Ensure that the Historical minutes of the Parish Transition Committee are held in 'Administration Folder Parish Council'		John Whiting to complete
3.1	3.1	Chairperson	The Minutes will be sent to Lucienne, in the Parish Office after they have been approved.	On going	